

ATTENDANCE / TARDY

ATTENDANCE HOTLINE 720-972-5518

Parents are reminded that regular and prompt attendance at school is extremely important. Every effort should be made to have your child in school each day he/she is able to attend. It is also important to be on time. Arriving late also interrupts the other children's learning and the teachers' teaching. If your child is absent more than three days in a month we become concerned about the impact this will have on your child's learning. We ask that if your child is out for three consecutive days, you have a doctor's note to excuse him/her (or the absence) from school.

For the safety and protection of our students, we ask that parents call the attendance hotline (720-972-5518) any time before 8:00 a.m. on the day of the absence. Leave the following information: name of person calling, child's name, teacher's name, length of absence, and phone number where you can be reached. If a child will be absent more than one day, parents should also write a note to the teacher.

A family trip, vacation, or out of town business sometimes necessitates student absences. A note to the school secretary prior to your trip will be necessary to inform us of the planned dates of absence. Students will be required to take or make up all missed class work during extended absences. These absences are still cumulative.